

Management of Occupational Road Risk Policy Statement (MORR)

Policy Statement

Roocroft is committed to achieving continual improvement in standards of health and safety at work and seeks to reduce the risks to its drivers whilst they are driving to and from their place of work and during the course of their work. Roocroft is also committed to reducing the number of road accidents and incidents which occur as a consequence of its undertakings.

To achieve this aim, Roocroft will help to improve road safety by:

- Promoting awareness of Occupational Road Risk throughout the company and its Supply Chain
- Proactively managing Road Risk
- Assessing vehicle suppliers, including reviews of their maintenance capability and performance
- Assessing drivers fitness, conducting in-house HGV driver medicals in accordance with licensing requirements and introducing mandatory eye tests for all drivers of company vehicles every 5 years
- Undertaking driver assessment and familiarisation relative to type of vehicle
- Promoting measures to combat fatigue through journey planning, overnight stays, car-sharing, alternative modes of transport and alternative methods of interaction e.g. conference calling
- Ensuring compliance with requirements of daily and weekly defect reporting procedures for commercial vehicles
- Investigating road traffic accidents in accordance with escalation processes
- Carrying out periodic driving licence checks on all drivers of company vehicles, recipients of car allowance and occasional users who are reimbursed for mileage
- Undertaking annual checks of insurance, vehicle registration and MOT documents of persons receiving a car allowance
- Implementing Management Systems for recording vehicle allocation to drivers
- Undertaking driver Risk Assessments and implementing a programme of risk reduction based on the results, following road traffic incidences or breaches of legislation
- Briefing drivers on policy and manuals for commercial and car drivers during their induction
- Reviewing environmental impact during the implementation of this policy
- Regularly monitoring and reviewing the MORR policies and procedures
- Providing adequate resources to deliver the above

The Managing Directors/Functional Managers shall be responsible for review of their business operating requirements against this policy and its implementation within their area of responsibility.

Line Managers shall be responsible for ensuring that the company MORR policy is adhered to within their area of responsibility.

Employees will:

- Comply with all MORR policies and procedures
- Report concerns and incidents
- Cooperate with monitoring

-
- Attend and complete appropriate training and assessments as required

Occupational Road Risk shall be assessed, monitored and reviewed using the following methods:

- Driving Licence checks relative to penalty points
- All drivers will be given a Drivers Induction upon joining the company and a refresher every three years
- All drivers will complete an Occupational Road Risk assessment upon joining the company which will be repeated at 3-year intervals and upon change of circumstance
- Results of Risk Assessments will be collated and categorised by risk level with priority training being given to those facing the highest risks
- Roocroft will record mileages, incidents, traffic violations, penalties and associated costs and review training and operational needs accordingly
- Roocroft will provide training relative to the risks faced by its drivers
- Roocroft will communicate changes to Occupational Road Risk to all employees